

DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING

September 20, 2016

The Dodge County UW-Extension Education Committee met on Tuesday, September 20, 2016 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Chairman Behl called Meeting to order at 8:32 a.m. with the following members present: Allen Behl, Ed Nelson, Larry Bischoff and Annette Thompson. Richard Bennett was absent.

Also, present: Jeff Hoffman, Community Development Educator and Co-Department Head, Marie Witzel, 4-H Youth Development Agent and Co-Department Head, Caitlin Richardson, Nutrition Coordinator, Pattie Carroll, Family Living Educator, Bonnie Borden, Youth Dairy & Livestock Agent and Loretta Ortiz-Ribbing, Crops & Soils Agent.

APPROVAL OF MINUTES: Motion by Thompson, seconded by Nelson to approve minutes for Tuesday, August 23, 2016. Motions carried.

APPROVAL OF AGENDA AND ALLOW THE CHAIRMAN TO GO OUT OF ORDER AS NEEDED TO EFFICIENTLY CONDUCT THE MEETING: Motion by Bischoff, seconded by Nelson to approve agenda and for Chairman to go out of order. Motion carried.

COMMITTEE MEMBER REPORTS:

None

APPROVAL OF PER DIEMS: Motion by Nelson, seconded by Bischoff to approve the regular meeting per diems for September 20, 2016.

REVIEW OF BILLS Review of the UW-Extension revenues and expenses.

DEPARTMENT BUSINESS:

- a. Reviewed UW-Extension Revenues and Expenses for August 2016.
- b. Discussion and consideration for the project applications submitted to receive funds from the County Conservation Aids Program.
 1. Hoffman reported only one was submitted on "Fish Sticks" and the handout/summary was given. Explained out trees will be "planted" in Beaver Dam Lake to increase fish habitat.
 - i. Motion by Nelson, seconded by Bischoff to approve the "Course Woody Habitat – Fish Sticks" project.
- c. Review of 2017 Budget
 1. Hoffman explained that the 2017 budget has been submitted to Mielke and it ended up being approximately 7% less than last years. One reason being that the County Board passed the "salary compensation plans" that will increase County employees' salaries with a 1% increase in January and July and also the regular "step" increase (accumulates to roughly 3+% on employees and therefore, each department needs to figure out where they can decrease in their budget expenses in order to make up that difference (roughly \$10,000). Each educator had to look at their current programs and expenses to make the changes to the budget for 2017.

- d. Discussion and consideration of the extension offices roles and responsibilities with the Dodge County Fair
 - i. Fair Book
 - ii. Working with Fair Superintendents

Witzel and Hoffman explained the going forward the Fair Books will be available on-line vs. hard copies being printed for all individuals. IF a person insists on having a hard copy – the office will print given pages they need but will be charging the individual for those copies.

Witzel handed out two documents “Educational Roles of County Extension Agents at County Fairs” from December 1987 and May of 2012 showing the differences in the Extension’s expectations of what the educator roles are at the County Fairs. Also, explained how much our office (4-H Support Staff and Program Assistant) is expected to do in relation to the Dodge County Fair vs. the Fair Association taking on such duties. Database is currently 4-H online but a lot of counties are using Fair online and is managed elsewhere not in the Extension offices. Have met with Doug Ninemann and Sharon Keil for the past two years to go over such duties, responsibilities and issues – and was able to have the Fairest of the Fair duties moved to the Fair Association office but still need more of a transition to happen with the other duties moving forward due to the nEXT Gen changes also forth coming in the near future. Moving forward – Allen Behl is willing to represent our office and start having meetings with the Fair Board Association, Russell Kottke and Matt Hanson in starting to have these transitions take place. The Extension office will arrange the meetings.

EDUCATORS’ REPORTS:

Witzel: Witzel talked about the transition time in 4-H as the year is ending and another starting. Record book judging is happening this week. She asked if committee members might help judge the community service and special emphasis books. Officer training is next week. The awards program is October 23. Allen will represent the committee at the program.

Carroll: Carroll reported that she has been working on two major programs for this fall. The first project is the follow up to the spring CARES (Creating A Responsive and Effective System) to promote child safety and wellbeing summit. CARES is hosting the screening of the critically acclaimed documentary titled Paper Tigers with a community discussion to follow. Carroll was asked to assist the Dodge County Dementia Concerns Coalition with a Summit also scheduled in October.

Hoffman: Hoffman shared two documents showing the organizational structure of UW-Extension. He described the associations between the divisions of Extension and talk briefly the change of Dean and Director of Cooperative Extension. He went on to share updates about the nEXT GEN re-structuring project progress.

Ortiz-Ribbing: Ortiz-Ribbing- reported on upcoming winter programs for Dodge County and those shared with Fond du Lac County. She also shared the progress on the Dodge County Healthy Soil, Healthy Water Workshop being organized in collaboration with the Rock River NonPoint Source Workgroup. Ray Archuleta and Justin Morris, both Regional Soil Health Specialists with NRCS, will be key note speakers for the Wednesday February 8th Workshop and be featured on Thursday, February 9th at the Follow-up on the Farm event.

Borden: Borden recapped the carcass shows held the week after the fair and gave a summary of the listening session held for livestock project members following the fair events. She commented that for the second year in a row the Wisconsin Department of Agriculture came to inspect animal records during the fair and inquired to the reasoning behind all animal records not being stored in the same place which should be the fair office on the fair grounds. Borden directed them to ask that question to the fair board, as she took that concern to them following last year's inspection.

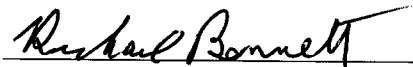
Borden shared that two groups are away at national judging competitions for which they have qualified by participating in state level competitions: Dodge County's senior dairy judging team and the skillathon team. Two individuals from the dairy team who are not on the team of four representing the state in Harrisburg, have qualified by their high scores to become team members with two additional youth from the state to compete in Louisville at a national competition there. Much to be proud about in our Dodge County youth!

COMMUNICATION: None

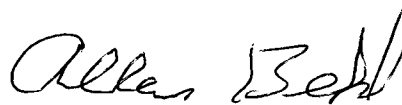
NEXT MEETING DATE: The next regularly scheduled Extension Committee meeting, October 17, 2016 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this committee, the meeting was adjourned by the order of the Chairman at 10:05 a.m.

Respectfully submitted,



Richard Bennett, Secretary



Allen Behl, Chairman